

Finance Manager

Job Purpose

Financial considerations are at the root of all major business decisions. Clear budgetary planning is essential for future planning, both short and long term, and Factory need to know the financial implications of any decision before proceeding. In addition, care must be taken to ensure that financial practices are in line with all Saudi legislation and regulations.

Duties and Responsibilities

- Providing and interpreting financial information.
- Managing, Monitoring and interpreting the company cash flows.
- Developing financial management mechanisms, policies and procedures that minimize financial risk.
- Conducting reviews and evaluations for cost-reduction opportunities.
- Managing a Factory's financial accounting, monitoring and reporting systems.
- Liaising with auditors to ensure annual monitoring is carried out.
- Managing the company budgets.
- Supervising his staff and advising accordingly.
- Keeping abreast of changes in financial regulations and legislation.
- Other Duties as assigned.

Key Relationships (Internal & External)

- Internal: CEO, Production, and Sales & HR.
- External: Banks, Venders, External auditors.

Management

- To prepare a yearly plan for the Division.
- To review PARs and the relevant documents in accordance with the Delegation of Authority.
- To take charge of the budgeting process and ensure its finalization in line with the company standard and timing.
- To monitor the tendering (equipment) prior to the Factory.

Dimensions – Financial and Complexity

- Degree in Finance and Accounting with a strong tax background (CPA's equivalent), and worked for more than 8 years in Factory's.
- Good analytical, computer and systems implementations skills.
- Strong communications and leadership role.
- New operating country with its legal requirements that need to be fully understood.
- Responsible of all finance in the country.

Organization Reporting Relationship

- Subordinates (numbers): 3